

# School Reservations

## Before your trip:

1. Backpacks (regular/drawstring, etc.) are allowed for chaperones only. No food or drinks can be carried inside unless a student has dietary or medical needs.
2. Outside food and drinks are not allowed inside the Museum, but you are welcome to picnic on our lawn.
3. Parking for individual cars in any surrounding lots will range from \$10.00 & up. Free bus parking is located only at Farrington Field.
4. Change of Date and Cancellation Fees apply once a contract has been signed and returned to the Group Sales Department.
5. Adult School Ticket Rates are NOT available.
6. Please do not refer parents to call and inquire about fieldtrip information as we do not give out this information for student safety concerns.
7. Chaperones included in your fieldtrip request will need to pay the school or the lead teacher. No individual personal checks/card payments will be accepted for group payment.
8. Payment is due on the day of the fieldtrip, we accept cash (large bills only), card or school check.
9. Teachers are considered chaperones.
10. Non-Chaperones will not have access to any planetarium experiences as those are reserved exclusively for field trip students and their teachers/chaperones.
11. Groups unable to meet the 15 student minimum requirement do not receive free chaperone tickets.
12. Group rates are forfeited if overall group attendance falls below our 15 minimum requirement.

Date: \_\_\_\_\_

School/Group Name: \_\_\_\_\_ School #: \_\_\_\_\_

Address: \_\_\_\_\_ City/Zip \_\_\_\_\_

School Secretary/Director: \_\_\_\_\_

Contact (Lead): \_\_\_\_\_ Cell #: \_\_\_\_\_

School Email: \_\_\_\_\_ Personal Email: \_\_\_\_\_

Preferred contact time: \_\_\_\_\_

Grade Level(s): \_\_\_\_\_ Special Needs: Y N

Attendees: Students \_\_\_\_\_ Teachers \_\_\_\_\_ Chaperones \_\_\_\_\_ Total: \_\_\_\_\_

Date: 1<sup>st</sup> choice: \_\_\_\_\_ 2<sup>nd</sup> choice: \_\_\_\_\_

**Planetarium: Currently, our Planetarium presentation is *Sun, Earth, Moon*, a semi-interactive experience where students will learn about how celestial objects are all tied together through gravity. (min. of 15 attendees required)**

Pricing for Fieldtrips: Wednesday, Thursday, and Friday Ticket Pricing: Student/Adult

Museum: \$5/\$10 Museum/Planetarium: \$7.50/\$14.00

Required chaperone ratio for all grade levels: 1 adult chaperone for every 10 students present. These adults receive free admission.